

Booking Form Sheffield City Council

Booking contact person				
Name and address for Invoice				
Organisers name				
Address and telephone number				
Room Required				
Date and time	Start		End	
Number attending				
Purpose of booking				
Audio Visual equipment required				
Catering requirements				
Purchase Order Number				
Please return this form as soon as possible in order to confirm your booking.	Shirecliffe Community Centre 349 Shirecliffe Road Sheffield S5 8XJ			